



Here are some packing tips for the poster printer. It is delicate.

1. **DO NOT INCLUDE** any paper rolls, end caps or power cords unless asked. We cannot be responsible for incidental items shipped & not returned.
2. Feel free to include a printed sample of the problem you are having.
3. Open the hood where the paper rolls go and on the top you will see three print heads. They move from left to right on a bar. They should be parked on the right side of the machine. **GENTLY** place some newspaper or bubble wrap between the print heads on the right and the machine on the left. The print heads will move during shipment and we want them to remain in their current position.
4. **Use one piece of tape** - masking or packing - and tape the hood down to the body. Even though it locks when closed, they have been known to spring open during shipping damaging the insides.
5. Either place the printer in a large plastic bag or seal it in bubble wrap. Certain types of packing materials break up like packing peanuts and get inside the machine. If your machine has to also be cleaned beyond the current problem, you will be charged for it. Once the printer has been completely wrapped, feel free to float it in packing peanuts.
6. There should be either a blue or green cutter on the front of the printer. This cutter is delicate. Please take extra pre caution to protect it. Wrap it good in bubble or cardboard.
7. **Make certain your name, full return address and phone number is blatantly listed on the printer.** You can simply tape a piece of paper with the information to the machine. We receive a number of printers each week. If your printer is sent without proper information, we will not be responsible for tracking it down.
8. **Ship your poster printer only to the address below:**  
**Bright White Paper Co.**  
**5258 SW Anhinga Ave.**  
**Palm City, FL 34990**
9. Do not ship anything without contacting us a head of time.

If you have any questions please call us at **800-321-5716**.

Thanks

Bright White Paper Co.

Here are some packing tips for the poster printer. It is delicate.

1. **DO NOT** include any paper or the green paper end caps. **Do not** pack any extra paper inside the printer.
2. When you open the hood where the paper rolls go, on the top you will see three print heads. They move from left to right on a bar. They should be parked on the right side of the machine. Please, gently place some newspaper between the print heads on the right and the machine on the left. They tend to move during shipping and we want them to remain in their current position.
3. Use **one piece of tape** - masking or packing - and tape the hood down to the body. Even though it locks when closed, they have been known to spring open during shipping damaging the insides.
4. Either place the printer in a large plastic bag or seal it in bubble wrap. Certain types of packing materials break up like packing peanuts and get inside the machine. Feel free to use peanuts once it is wrapped.
5. There should be either a blue or green cutter on the front of the machine. This cutter is delicate. Please take extra pre caution to protect it. Wrap it good in bubble or cardboard.

If you have any questions please call me at 800-321-5716.

Thanks

Rick Kazdin

5258 SW Anhinga Ave.

Palm City, FL 34990

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